

BOARD OF DIRECTORS MEETING  
THE MONARCH AT ROYAL HIGHLANDS, INC.  
April 9, 2021

A meeting of the Board of Directors for The Monarch at Royal Highlands, Inc. was held at 8:00 a.m. in Mtg Rm A at the Rec Center. Those present: Vince Laverghetta, Therese Buono, Bill Orbals, Esther Patterson, Steve Bryan, Steve Snover, Steve Ryan. Terry Stephenson, Course Superintendent, and Lisa Applewhite F/B Manager, Crown & Shield, were also in attendance. Absent: Jim Oddo, Lisa Ritchey, Craig Misch, General Manager.

Vince Laverghetta called the meeting to order. The Minutes of the March 26, 2021 meeting were approved.

**Superintendent's Report – Terry Stephenson**

- All new equipment has arrived. Quality of cut much better on fairways, greens, tees, roughs.
- Still no applicants for Assistant or other positions.
- Sprayed greens and tees for nematodes.
- Spot sprayed areas on fairways for nematodes.
- Hitting areas on and off cart paths with additional fertilizer due to more cart traffic.
- Working on irrigation issues in spots.
- Sold both old Workman's and waiting on guy to come and look at other equipment for a quote.
- Terry concerned about budget overrun due to purchase of Pole Saw (\$700), Mike's Tree Service (\$5200), and Lease on new equipment (\$5200/month). Vince to talk to Craig about making an adjustment to the course maintenance budget numbers.
- Representative from Bayer coming out 4/20 to take nematode samples and biologic test greens on #12, #13, #18.
- No leaf pickup this week because of staff shortage.

**Manager's Report – Craig Misch (absent)**

**Food & Beverage Manager - Lisa Applewhite**

Card bingo will start back up on Monday, May 3 with taco night. It will be the first Monday of the month except in September and December (no card bingo).

Taste of Italy will be on the third Tuesday of each month, starting May 18.

The Freshmen Club have reserved the restaurant on May 1<sup>st</sup> and 8<sup>th</sup>, but the bar will remain open.

**Secretary – Esther Patterson**

We are on target to have all reports by next week for the Informational Meeting to be held on Sunday, April 25<sup>th</sup>. A draft of the presentation will then be given to Vince for review.

Esther will send a vacation planner to all board members to ensure we have adequate coverage during the summer months.

**Vice President – Lisa Ritchey**

Renovation Update:

- Dave Kozlowski and his crew have been working on replacing the can lights throughout the clubhouse.
- Dave is going to work with Craig to get the mats ordered.
- After double checking the measurements and specifics for the bathroom partitions, we are ready to get them ordered. We don't need to order any extra hardware or accessories, and we were able to delete one panel from the original estimate. Once ordered, the partitions will ship in 2-3 weeks.
- Paul Paasonen's will let us know within a week when he can get the front porch job on his schedule. It will take 3 days, and we will need to redirect people through the pro shop or back door to gain entrance to the Club House.
- Steve Bryan will purchase two new toilets for the men's' restroom.
- Lisa and Laura have shortened the tablecloths in the Dining Room, and they look much nicer.

**Treasurer’s Report – Steve Ryan**

Treasurer's Report				
				Friday, April 9, 2021
Account	Account Type	Bank	APY	Balance
Cash - Operating	Checking	BB&T	0.00%	98,949.17
Petty Cash	Currency	Office Safe	0.00%	1,400.00
Capital Reserve	Checking	BB&T	0.05%	6,379.89
Ford Interest Advantage	Note/Checking	Ford Interest Advantage	0.85%	170,639.50
Non Operating Investment Account	Cash	Raymond James	0.00%	-
Non Operating Investment Account	Institutional MM	Raymond James	0.03%	148,548.39
Cash Balance as of 04/09/2021				425,916.95
Change from 03/26/2021 Report				29,051.51
BB&T Loan	Monthly On 28th...\$10,101.43		4.80%	839,688.09
Personal Note	Monthly on 1st...\$2191.00		6.00%	130,690.78
Accounts Payable(Including lease payments)				11,052.41
BB&T Credit Card				572.08
Cash Balance 04/09/2021				425,916.95
Cash Balance 03/26/2020				342,147.40
Difference				83,769.55

**Marketing – Steve Snover**

Vince talked to Brenda Flagg regarding seasonal buying in our community and there is none. There is no rush for us to participate in the Golf Life Navigator project even though Brenda is ready to go. We will discuss at the next meeting.

## Membership – Bill Ortvals

Status Change: Jim Parker moving to Limited Equity Single – eff 4/1/21

Medical (16): Bev Race  
Harry Taylor  
Tom Campbell  
Tom Christie  
Ann Carter  
Tom Lawrenson  
Martha Wolff  
Karen Brondyke  
Cleveland White  
Jim McGill  
Bob Collins  
Barb Bradford  
Mike Boiler  
Adam Talarek  
Bob Gravatt  
Bill Holada – eff 4/1/21

Off Medical: Sandi Talarek – eff 4/1/21  
Jackie Klein – eff 4/6/21

Bill requested that a flyer be given to those players requesting a handicap flag so that they would know the rules and requirements of driving near the greens. Bill will get a copy of the previous flyer to resurrect this program. Vince verified with Craig that the pro shop staff issues the written rules to each player that is given a handicap flag.

## Golf – Jim Oddo

Easter Shamble – Friday April 9<sup>th</sup> - 104 Players – A **Big Thank You** to **Gary Ritchey** and **Craig Misch** for the preparation of this tournament. Their efforts are very much appreciated.

Men's Spring Scramble – Saturday April 24<sup>th</sup>, menu decision is BBQ Chicken Breast off the grill, and Pulled Pork. Sides will be Pork & Beans and Pasta Salad. Desert is Watermelon.

The next meeting of the Golf Committee is scheduled for Tuesday April 13<sup>th</sup>. Agenda items for this meeting will include:

- Review of the Golf Committee Guidelines established at the last meeting.
- Introduce a Handicap Worksheet Report that will be completed by each committee member and presented at all monthly meetings.
- Review USGA Handicap Committee Guide.
- The appointment of Golf Committee Co-chairs.
- April/May Activities.

**May Calendar:**

- May 2<sup>nd</sup> – Women’s Group – May day play day
- May 3<sup>rd</sup> – Course Closed.
- May 5<sup>th</sup> – Men’s Group – Beat the Pro
- May 31<sup>st</sup> – Couples Memorial Day Tournament

**Building and Grounds Report – Steve Bryan**

There are areas along the cart paths where people are taking shortcuts (#5, #6, #9, #14) and ropes are needed in those areas to stop this traffic. Terry will handle.

The Board received a letter from the Garden Club outlining the preparations needed for them to move forward on the #9 Tee Garden area. Vince responded that Steve Bryan will coordinate this project and will organize a work party of member volunteers to do the work needed and that we will provide new mulch as required on an annual basis. The Monarch Men’s and Women’s organizations will reimburse the Garden Club for the cost of new trees and plants not to exceed \$250, plus an additional \$100 for the purchase of the plants to be placed near the front of the garden. The cost of seasonal replacement of annuals will be the responsibility of the Monarch Men’s and Women’s organizations.

A member has requested that a sign be erected showing players where the #12 black tees are located to avoid confusion. Steve will order from our sign supplier

**Communications – Therese Buono (nothing to report)****President – Vince Laverghetta**

Equity members are given 1 guest pass per quarter. Last year, 67 of these passes were used.

**Vince Laverghetta made a motion, seconded by Bill Ortvals, that we allow equity members 4 guest passes per calendar year and the guest must play with equity member. Motion approved.**

Meeting adjourned at 8:50 a.m. The next Board Meeting will be held on April 23 at 8:00 a.m. in Mtg Rm A at the Rec Center.

Respectfully submitted,  
Esther Patterson, Secretary