

BOARD OF DIRECTORS MEETING
THE MONARCH AT ROYAL HIGHLANDS, INC.
June 14, 2019

A meeting of the Board of Directors for The Monarch at Royal Highlands, Inc. was held at 8:00 a.m. in the Great Hall Meeting Room. Those present: Dick Sjogren (via video conference call), Vince Laverghetta, Esther Patterson, Bob Keating, Mike Russomano, Linda Gietz, Ann Carter and Steve Ryan. Dave Kozlowski was absent. Sam Floyd, Par for the Course Management, Craig Misch, Golf Pro, Terry Stephenson, Course Superintendent and Linda Eaton, F/B, Crown & Shield were also in attendance.

President – Dick Sjogren

Dick Sjogren called the meeting to order.
The Minutes of the May 24, 2019 meeting were approved.

Superintendent's Report – Terry Stephenson

- . The bush hog is down; spindle and shaft ordered.
- . Trap rake down; parts ordered.
- . We are on the schedule with Environmental Services to trim palm trees (18) at the Clubhouse; \$750 is in the budget.
- . Sprayed a wetting agent on all fairways and tees to promote water use efficiency; sprayed nematode control on weak tees; spot sprayed weeds on tees/fairways/roughs; sprayed for Fairy Ring Control; cleaned out drains.
- . Started to verticut fairways/greens but rain (8") delayed completing project.
- . Lightning struck the irrigation satellite box behind hole #15 which destroyed all the boards in the box; repair parts are approximately \$1900.
- . Will fertilize fairways again first of July.

Vince mentioned that the trees belonging to the golf course that overhang the public streets need trimmed to a 14 ft minimum, as is being done with the other trees in the community. Terry will identify the trees (along #1 and #9 fairways, and near the driving range), and get a price from Environmental Services. Then we will determine if we have the funds in the budget or if this needs to wait until the Fall.

Manager's Report – Sam Floyd

The preliminary report for May showed that all revenues were ahead of budget \$4,251 but our operating expenses were over budget by \$4,916. We are currently \$32,030 behind our year to date budgeted Net Income and behind budgeted Net Ordinary Income year to date by \$24,906.

Weather affecting rounds played has been a challenge this year and with the age of our facility, it is going to continue to cost more each year to operate it. We are not tracking to make a net profit this

fiscal year mainly due to weather, higher operating costs and lower membership revenues collected (mainly due to having 17 members on medical leave).

Regarding the roof, Sam advised that roofing engineers/insurance adjusters will not come out just to inspect the roof, but a roofing contractor can certify how long the life of the roof will be. Sam will look into certification costs and if it is over \$300, we will hold off discussions on roof replacement for the time being due to conflicting reports of what is or is not wrong. It was noted that there were no issues during the previous rainstorms and the high winds.

Treasurer’s Report – Linda Gietz

The Monarch at Royal Highlands, Inc.				
Treasurer's Report				
				06/14/19
<u>Account</u>	<u>Account Type</u>	<u>Bank</u>	<u>APY</u>	<u>Balance</u>
Cash - Operating	Checking	BB&T	0.00%	71,140.40
Petty Cash	Currency	Office Safe	0.00%	1,400.00
Capital Reserve	Checking	BB&T	0.75%	3,336.42
Ford Interest Advantage	Note/Checking	Ford Interest Advantage	2.65%	156,289.06
Non Operating Investment Account	Cash	Raymond James	0.25%	534.21
Non Operating Investment Account	Bonds	Raymond James	3.14%	20,040.90
Non Operating Investment Account	CD	Raymond James	2.51%	12,001.32
Cash Balance as of 06/14/19				264,742.31
Change from 05/24/19 Report				11,946.38
BB&T Loan			4.80%	981,452.37
BB&T Credit Card				1,451.03
Cash Balance 06/14/19				264,742.31
Cash Balance 06/08/18				255,192.88
Difference				9,549.43
Total Reserves:				
Capital Reserve				3,336.42
Year -To-Date Transfers to the Capital Reserve			24,100.00	
Ford Interest Advantage				156,289.06
Raymond James				32,576.43
Total				192,201.91

Buildings and Grounds – Bob Keating

Bob mentioned that the sidewalk on #9 was repaired, and at some time we will need to replace it.

Golf – Vince Laverghetta

The July Couples Tournament is scheduled for July 7th. The scoring will be based on the color of the flag – red flag will be 1 best ball; white flag will be 2 best balls and blue flag will be 3 best balls. Following golf, we will have a holiday luncheon in the Crown and Shield.

Membership – Mike Russomano

New: Britt Davies – Summer Membership
 Jerry Berryhill – Summer Membership

Change in Status: Tony Hicks from Limited General Single to Limited General Family (added
 Kathy Stephens)
 Don Neal from Equity Single to Limited Equity Single

Medical (19): Bev Race
 Howard Rudolph
 Philip Keetle
 Harry Taylor
 Karen Teegarden
 Tom Campbell
 Richard Taylor
 Frank Vignone
 Tom Christie
 Harvey Small
 Bob Tilton
 Joel Anderson
 Len Vieira
 Wayne Sargent
 Al & Debbie Dame
 Selden Skelly
 Don Snopik
 Dick Hellem

Off Medical: Sherry Anderson
 Phyllis Taylor

Vince attended the last Freshmen Club meeting and in discussions with new residents, one couple is interested in our seasonal program. Mike will get with the Club coordinator about attending the next meeting to discuss golf memberships, etc.

Finance and Audit – Steve Ryan

Steve distributed the Monarch Standards packet to Board members for comments. He plans to hand them out to the staff on 6/18. On August 1, Steve will begin compilation of responses and prepare initial report to the Board by the second meeting of September.

Communication – Ann Carter

The Dinner & Bar only numbers from May 23 thru June 11 are as follows:

5/23– Thursday Dinner Special (Salisbury Steak-12) – 43 in attendance, \$592, Bar \$271=\$863

5/24 - Friday Dinner Special (Sea Scallops-13) -70 in attendance- \$1,089 Bar \$287=\$1,376

5/28 – Tuesday Dinner Special (Lobster Mac & Cheese-9) -22 in attendance-\$368, Bar \$153=\$521

5/29 – Italian Card Bingo – 72 in attendance-\$833, Bar \$458=\$1,291

5/30– Thursday Dinner Special (Chicken Cordon Bleu-16) – 45 in attendance- \$629, Bar \$183=\$811

5/31- Friday Dinner Special (Shrimp & Lobster Scampi-13)-67 in attendance-\$1,131, Bar \$320 = \$1,451

6/4 –Tuesday Dinner special (Liver & Onions-33) 46 in attendance- \$656, Bar \$368=\$1,024

6/6– Thursday Dinner Special (Chicken Pot Pie-11) – 37 in attendance, \$528, Bar \$273=\$802

6/7 - Friday Dinner Special (Tuna-12) -44 in attendance- \$708 Bar \$28=\$986

6/11 – Tuesday Dinner Special (Dinner Buffet) -73 in attendance-\$1,218, Bar \$433=\$1,651

For the period through May 23rd through June 11 (17 business days) 63 pizzas were sold=3.7/day

Dinner Specials for the second half of June.

Tuesday 's – Served with your choice of a cup of soup, or dinner salad

June 18 - Taste of Italy \$15.99

June 25 – Ground Beef Sheppard's pie. \$12.99

Thursday's- Dinners – Served with choice of a cup of soup or dinner salad

June 20 – BBQ Chicken & Rib combo with fries & slaw. \$16.99

June 27 – Veal Francaise served with chef choice starch & vegetable \$14.99

Friday's – Dinners – Served with choice of a cup of soup or dinner salad

June 21 – Seared Sea Scallops served with chef choice starch and vegetable \$18.99

June 28 –Seafood Combo: Blackened Snapper & Fried Calamari, hushpuppies, fries, & slaw \$17.99

June 26 – Taco Card Bingo

The next Board Meeting will be held at 8:00 a.m. at the Great Hall Meeting Room on Friday, July 12.

The meeting adjourned at 9:00 a.m.

The Board went into Closed Door session.

Respectfully submitted,
Esther Patterson, Secretary