

BOARD OF DIRECTORS MEETING
THE MONARCH AT ROYAL HIGHLANDS, INC.
July 26, 2019

A meeting of the Board of Directors for The Monarch at Royal Highlands, Inc. was held at 8:00 a.m. in the Great Hall Meeting Room. Those present: Dick Sjogren (via video conference call), Vince Laverghetta, Bob Keating, Mike Russomano, Dave Kozlowski, Linda Gietz and Ann Carter. Esther Patterson was absent. Sam Floyd, Par for the Course Management, Craig Misch, Golf Pro, Terry Stephenson, Course Superintendent were also in attendance.

President – Dick Sjogren

Dick Sjogren called the meeting to order.
The Minutes of the July 12, 2019 meeting were approved.

Superintendent's Report – Terry Stephenson

- One Workman Down.
- Started two new employees that are worthwhile. We are only short one now.
- Edged around roadsides.
- Sprayed Briskway on the greens (Fairy Ring Control)
- Spot Tested Tribute Total (Goose Grass control on #11 & #4 greens). Seems to be working and does not hurt the Bermuda grass so went back and sprayed #11, #4 & #3 greens last week. The Bermuda is growing in where the goose grass is being killed. This product keeps and new goose grass that may come up. Still going to spot spray for a while. When its seeding is when it can be transferred to other greens by tracking of the mowers and shoes.
- If we Dry Ject, which we did a few years ago, the cost is \$10,000 for doing all 18 holes. This may extend the greens. We may want to consider doing this again next year.
- Treated Carpet Grass (right of #16 green) – with Celcius. Once he gets a dry day Terry will treat. He wants to be sure it won't wash away.
- Sprayed fairways with liquid fertilizer and Symphony this week. This product helps to hold the moisture on the greens.
- We will be aerifying greens next Monday (7/29)
- Catching up on weeding, edging areas
- Erosion behind #17 has been addressed.

Manager's Report – Sam Floyd

July financials look pretty good. Member dues down \$4900 to budget, \$5200 to last year. We will miss budget by \$6500 this month depending on the weather.

F & B, Pro Shop & Range are all doing well

Treasurer's Report – Linda Gietz

The Monarch at Royal Highlands, Inc. Treasurer's Report
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<u>Account</u>	<u>Account Type</u>	<u>Bank</u>	<u>APY</u>	07/26/19 <u>Balance</u>
Cash - Operating	Checking	BB&T	0.00%	69,090.46
Petty Cash	Currency	Office Safe	0.00%	1,400.00
Capital Reserve	Checking	BB&T	0.75%	3,372.51
Ford Interest Advantage	Note/Checking	Ford Interest Advantage	2.65%	106,629.47
Non Operating Investment Account	Cash	Raymond James	0.25%	534.34
Non Operating Investment Account	Bonds	Raymond James	3.14%	20,036.40
Non Operating Investment Account	CD	Raymond James	2.51%	12,006.60
Cash Balance as of 07/26/19				213,069.78
Change from 07/12/19 Report				(19,408.42)

BB&T Loan			4.80%	969,072.30
BB&T Credit Card				878.83

Cash Balance 07/26/19	213,069.78
Cash Balance 07/27/18	209,883.47
Difference	3,186.31

Total Reserves:			
Capital Reserve			3,372.51
Year -To-Date Transfers to the Capital Reserve	30,100.00		
Ford Interest Advantage			106,629.47
Raymond James			32,577.34
Total			142,579.32

Vice President – Dave Kozlowski

Dave is working on ways to increase membership along with more benefits to be and continue to be an equity members. Dave, Steve and Linda met and came up with some thoughts.

- Member booking for restaurant– no charge – NOTE – Any member booking an event at the Crown & Shield does not get charged a room charge.
- Play other courses paying cart fees only-summer program only

Craig has already made the following arrangements with PLANTATION:

\$18.00 reciprocal play

5 days advance notice
Any member can play
Either course can be chosen

The member MUST contact our Pro Shop to make the arrangements. Only the Monarch member gets the discount. Any other guests will pay the rack rate.

This program is from May to October.

Current benefits for equity membership has:

- Voting member
- 20% Pro Shop
- Quarterly – guest plays for free
- Tee time advance
- Special range ball program

Dave is proposing Stalwart Club which is free to all equity members

The Board was interested in Dave's ideas and has asked him to work further on this and come back with more information. This program may be of interest to some people to sign up as an Equity Member and will not cost any additional money.

The Board discussed writing up a bio on Terry so that the members could appreciate how lucky we are to have him. Dave agreed to do an in-depth interview with Terry.

Buildings and Grounds – Bob Keating

Regarding the tree trimming on Royal St. George's lane and St. Andrews Arc.

Enviro Tree Service gave us quote \$2,200 to trim the trees along the road side.

JT's quote was \$2,850. Sam was able to get JT to reduce the price and he too came in with \$2,200.

To rent a Lift, the cost is \$290-\$420 per day. Bob recommended to do the lift and believes this can be done in no more than 2 days. We will use volunteers that will use a hand chain saw. The debris will be taken by the maintenance shed. The thought is to work with 14' to 16' for the canopy. Safety procedures will be in force. Bob will gather the volunteers for this project. He is looking at doing this project the middle of August.

Sam has been asked to advise the CAM so the RHPOA knows what we will be doing.

Dave made the motion to rent a lift truck to take care of the tree trimming not to exceed \$1,300. This motion was seconded Bob Keating. Rental will be for three days. All in favor.

Bob is recommending to increase the budget land/tree trimming to from \$2500 to \$3500 to cover the mulch that is needed over the year.

Sponsors are needed for the various flower beds on the course, either **financially or physically**. If we can't get sponsors for the existing beds, we need to remove some of the flower beds because we do

not have the labor to maintain them. If someone wants to sponsor a bed, again financially or physically, they can get in touch Bob Keating. Blue & white are free drop areas. There is an existing labor cost that is due Kathy who has been helping Diane. Ann will pay the \$80 to Kathy out of the notary money. Kathy was instrumental in cleaning up the garden on #13 and putting down the lava rock (free for the rock) around the bathrooms on #13.

Here is the scenario of who is doing gardens on the course

#1-**Christie** is taking care of 1 behind the tee boxes. Kathy, our gal, in the Maintenance Department did weed on 1 between cart path and green/gold tee box

#2-**Gietz-Weasner**

#3-**Carter-Walden-Mizinski** -the left of #2 green, behind #3 Black Tee Box– taking care of this financially

#3- **Christie** - the garden across from # 8 green

#5-**Krzyzanowski-Christie**- Conrad pays for the mulch, Diane has trimmed all the bushes around the memorial and oversees mulch spreading.

#5-**Christie**-taking care of 5 around bathrooms but is in need of weeding right now.

#6-**Patterson** by green/gold tee box

#7-**Patterson** -trying to keep oak trees down around catcus area

#7-**Christie**-has been paying Kathy to do around green and gold tee boxes

#9-**Christie** by road

#9 -**Christie**-Garden between 9 green and club house - bushes were taken out, I planted the two red copper plants, but as of now it needs to be weeded and if we want to put lava rock in that and Kathy has enough left. The other two gardens behind the 9 green and cart barn are a mess and needs lots of manpower to clean it up. Was done last before MG.

#10-**Christie** by road

#11-**Keith Patterson/Sass** and others helped weed before MG and we spread the mulch. (**Gene Sass** is currently unable to care for this garden due to illnesses.

#13-**Christie**-financially (reimbursed by Ann Carter)

#15-**Lawrenson**-maintaining garden by the three palm trees financially

#16-**Brondyke**-maintains garden behind the Silver Tee Box

#17-**Christie**-by the road

#17-**Talarek**-working on 17 by their house

#18- **Christie** around the turn around by gold, black, tee boxes, and just cleaned out 18 between green and road.

#18- **Christie**-Next to tee box was cleaned out by Kathy and will need it again soon.

Here are the golf holes that could use sponsors to take care of them either physically or financially:

#1, #3, #5, #7 around green & gold tee boxes, #9 by the road, #9 between green & club house, #9 behind the green & cart barn, #10 by the road, #13 (nothing needs to be done now, but will later), #17 by the road, #18 around gold & black tee boxes & around the road & #18 next to the tee box.

Secretary – Esther Patterson-Absent

Finance and Audit – Steve Ryan

Nothing to report at the time

Membership – Mike Russomano

Change in Membership: Debbie Douglass–From Charter Equity Single to Limited Equity Single
Denny & Linda Bettisworth–from Equity Family to Limited Equity Family

Medical (18): Bev Race
Philip Keetle
Harry Taylor
Karen Teeguarden
Tom Campbell
Richard Taylor
Frank Vignone
Tom Christie
Bob Titton
Wayne Sargent
Al Dame
Debbie Dame
Selden Skelly
Don Snopik
Dick Hellem
Jack West
Denny Bettisworth
Len Vieira

Off Medical Phyllis Wagoner
Howard Rudolph

Resignation: Harvey Small 7/12

Golf – Vince Laverghetta

The Golf Committee is currently working on the 2020 Golf Calendar

The next event will be the Couples Labor Day Tournament. This will be on Labor Day, September 2nd.
An eBlast will be coming out soon.

Communication – Ann Carter

The Dinner & Bar only numbers from July 11 thru July 23 are as follows:

7/11– Thursday Dinner Special (Stuffed Peppers-14) – 34 in attendance, \$440, Bar \$191=\$631
7/12 - Friday Dinner Special (Bacon Wrapped Scallops-25) -65 in attendance- \$1,053 Bar \$315=\$1,368
7/16 – Tuesday Dinner Special (Lasagna-9) -17 in attendance-\$260, Bar \$159=\$418
7/18– Thursday Dinner Special (Veal Saltimboca-10) –36 in attendance- \$606, Bar \$281=\$887
7/19- Friday Dinner Special (Swordfish-11)-65 in attendance-\$1,034, Bar \$350 = \$1,384
7/21-Midwest Club’s Dinner-67 in attendance-\$824, Bar \$306 = \$1,129
7/23–Taste of Italy Pasta-53 in attendance, \$912, bar \$226=\$1,138

For the period through July 11th through July 23 (11 business days) 38 pizzas were sold=3.5/day

Dinner Specials for the month of August are:

Tuesday 's – Served with your choice of a cup of soup, or dinner salad

August 6-Liver & Onions with bacon, mashed potatoes, gravy & vegetable \$12.99

August 13 Prime Rib Queen cut (8oz) \$19.99/King cut (12oz) \$22.99. Baked potato, veg

August 20–Taste of Italy \$15.99

August 27 – Italian sausage with peppers, onion, & red sauce. Served over rice. \$12.99

Thursday's- Dinners – Served with choice of a cup of soup or dinner salad

August 1 –BBQ COMBO - Pulled pork and BBQ chicken with fries and slaw. \$14.99

August 8 – Salisbury Steak with onion and mushroom gravy, potato, and veg. \$12.99

August 15 – Veal Parmesan over pasta. \$14.99

August 22 – Meatloaf with mashed potatoes, and veg \$12.99

August 29 – Pot Roast with mashed potato, gravy, and veg \$14.99

Friday's – Dinners – Served with choice of a cup of soup or dinner salad

August 2- Grilled Snapper topped with garlic butter sauce, with starch & veg. \$15.99

August 9- Salmon topped with Shrimp Scampi with rice and veg. \$16.99

August 16- Crab Cake with sliced Beef Tenderloin with potato & veg. \$18.99

August 23 – Seared Sea Scallops with potato & veg. \$18.99

August 30- Seafood Scampi over pasta. \$17.99

August 8 – MWGA Scramble incl. lunch

August -28 Taco Card Bingo

Liaison Question:

Dear Monarch Board of Directors,

I have just read the Liaison Question in the Board Minutes from July 12 and I, Keith Patterson, want to make a clarification about limbs that overhang the street that there was nothing I said to anyone in this place that cutting limbs out of the back of a truck would be a safe method. The only way this job would be safe is from a Lift truck and ALL safety measures be taken care of prior to any work being done.

I also want to make a point to say that I do not think it is right that the Board print a "liaison question" when a person is named or a reference to a person is made without that person having a way to explain/defend or clarify the substance of the situation prior to the question being printed for all golf members to see.

It is embarrassing and humiliating that my name be defamed and my position be jeopardized because of someone stating something that is either wrong or never said at all.

Thank you for your attention to this situation.

Answer:

The Board is extremely apologetic for mentioning Keith's name without checking it out first. A letter, being prepared by the Board, is being sent to Keith. In the future if any member's name is mentioned as a Liaison question or statement, someone from the Board will contact that person prior to putting it in the minutes.

Question

Would you bring up the dead trees (or nearly dead) in the parking area? I think there are three.

Also, that fenced area of the side of the 9th green, right beside the Great Hall looks horrible. It's falling down.

Answer

One is not dead. The dead one will be removed. Bob will look at the situation and make a decision.

We have been short of help the last few months, therefore, we have not had enough staff to address this issue. It will be taken care of as soon as possible.

The next Board Meeting will be held at 8:00 a.m. at the Great Hall Meeting Room on Friday, August 9th.

The meeting adjourned at 10:20 am
Board went into Closed Door session.

Respectfully submitted,
Ann Carter – Acting Secretary