

BOARD OF DIRECTORS MEETING
THE MONARCH AT ROYAL HIGHLANDS, INC.
August 26, 2022

A meeting of the Board of Directors for The Monarch at Royal Highlands, Inc. was held at 8:00 a.m. in Mtg Rm A at the Rec Center. Those present: Vince Laverghetta, Esther Patterson, Steve Ryan, Bill Ortals, Lisa Ritchey, and Steve Bryan (via telephone). Jim Oddo and Therese Buono were absent. Terry Stephenson, Course Superintendent, Luis Colon, General Manager, and Lisa Ann Breed, F/B Manager, Crown & Shield, were also in attendance.

Vince Laverghetta called the meeting to order. The Minutes of the July 8, 2022, meeting were approved.

Superintendent's Report – Terry Stephenson

- The 4500 mower (for roughs) is down – hydraulic issue. In the interim using 3500 mower. Repairs to 7500 mower and fairway unit done last week. Will use it for inside rough, outside rough will not be done until the 4500 mower is fixed.
- Continue plugging spots on greens #5, 13 and putting green.
- Spot spraying on fairways and tees.
- Applied second application of mix on greens #3,4,11.
- Having staff issues (down 2 staff).
- Will be starting to put out pre-emergent for poa annua control first of September. Seed quote about \$3,000 higher than last year.
- Granular fertilizer prices are skyrocketing (from \$40/bag in 2021 to \$93/bag in Aug of 2022). The product we are using on the greens is homogenous, which dissolves instantly. Going to buy an alternate product that is cheaper but still effective.
- We discussed the idea of not overseeding this year, however, we would need to prepare for this in June. If we don't overseed, the fairways, greens, tee boxes will turn brown. Will discuss this idea again next year in the Spring.
- Renting a saw blade trencher for roots by cart paths. We can also use it on areas not included in the cart path renovation project (ie, #12 right and left of the fairway).
- Would like approval for Rayn or Shine to remove debris behind sand bins at a cost of about \$2900.

Vince Laverghetta made the motion, seconded by Lisa Ritchey, that we pay for removal of debris behind the maintenance shed sand bins at a cost not to exceed \$3,000. Motion approved.

Food & Beverage Manager - Lisa Ann Breed

- Thank you to Ann Carter for raising funds in order to replace 75% of the dishes in the dining room. It is very much appreciated.
- Working with Toby to finalize the **new** menu, which should be available in October. We will have a separate breakfast, lunch and dinner menu and continue to offer "specials" on Tuesday, Thursday and Friday. Many of your favorites will still remain, and new items will be added.
- We will be catering the Oktoberfest in the Great Hall in October.
- Looking to hire two restaurant servers.

General Manager's Report – Luis Colon

Luis introduced Nicole Quinn Lymon, our new Pro Shop First Assistant, Head Golf Professional. Her effective date is Monday, August 29. Nicole will be the primary point of contact between the members and the pro shop. In addition, she will be the lead public group coordinator.

New Business

- July Income Statement (waiting on P&L and BS)
- August department revenue summary month-to-date update (ForeUP report) (Department leads need to continue to pay attention and control expenses in September, especially payroll-NO OVERTIME.
- September 1st membership statistics summary report (DRAFT)
- Looking for employees to fill positions in the kitchen and restaurant server staff.
- First Assistant, Head Golf Professional hired. Start date, August 29. The Monarch Golf Club welcomes Nicole Quinn Lymon.

Old Business

- Tree trimming on Saint Andrews Arc near the club house scheduled for September 9.
- Cart Path work will begin September 9. Most work will be conducted on September 12-15.

All Star Heating & Cooling down payment submitted. Company ordered new air unit and parts for the clubhouse. Awaiting arrival of parts to schedule needed work.

Secretary – Esther Patterson

The following items were voted on by the Board recently through emails and need to be added to the minutes for recordkeeping purposes.

Vince Laverghetta made the motion, seconded by Esther Patterson, to accept the bid placed by All Star Heating and Cooling in the amount not to exceed \$71,350. Motion approved.

[Note: This email vote occurred on July 12, 2022](#)

Lisa Ritchey made the motion, seconded by Vince Laverghetta, to have ProPump & Controls Inc, repair the 100HP Lake fill pump controls located near the Great Hall in an amount not to exceed \$3,700.00. Motion approved.

[Note: This email vote occurred on July 26, 2022.](#)

Vice President – Lisa Ritchey

25th Anniversary – The golf outing is scheduled for September 11 with a 1:00 PM shotgun start. This event is open to all members (past and present) of the Monarch Golf Club. Sign-up sheets are located in the lobby. Cost is \$10 per person (billed to your account) which includes the meal and prize money. Additional details were included in the email sent to all members on August 22.

The Gala Celebration will be held on Monday, October 24 at 5:00 PM at the Crown and Shield.

This will be an evening filled with delicious hors d'oeuvres, music, camaraderie, memories, champagne toasts, and fun. More information will come as we get closer to the event.

Treasurer's Report – Steve Ryan

Treasurer's Report				26-Aug-22
Account	Account Type	Bank	APY	Balance
Cash - Operating	Checking	Truist	0.00%	74,984.57
Petty Cash	Currency	Office Safe	0.00%	1,400.00
Capital Reserve	Checking	BB&T	0.05%	29.90
Ford Interest Advantage	Note/Checking	Ford Interest Advantage	1.71%	323,110.21
Non Operating Investment Account	Institutional MM	Raymond James	0.56%	63,560.50
Cash Balance as of 08//26/2022				463,085.18
Change from 08/12/2022 Report				6,158.20
BB&T Loan	Monthly On 28th...\$10,101.43		4.80%	\$728,479.80
Personal Note	Monthly on 1st...\$2191.00		6.00%	103,425.36
Accounts Payable				n/a
BB&T Credit Card				1,038.20
Cash Balance 08/26/2022				463,085.18
Cash Balance 08/27/2021				468,198.39
Difference				(5,113.21)

Accounts Payable amount will be available next week.

Membership – Bill Ortbals

Adds: Mark Meador Single Limited General - eff 8/1/22
 Tim Nopper Single Limited General - eff 8/1/22
 Harold and Joan Beasley Family General - eff 9/1/22

Status Change: Dennis Hamilton from Single General to Single Limited General - eff 8/1/22
 Roy Bradford from Equity Family to Limited Equity Family - eff 9/1/22

Building and Grounds Report – Steve Bryan (Nothing to report)

Communications – Therese Buono (Absent)

Golf – Steve Ryan for Jim Oddo

- Golf Committee meeting held August 22.
- Golf calendar - need to nail it down in next 30 days; first draft due by September 1.
- Scorecard Audit - Ray would take from basket, John - Thursday and Saturday, MMGA - not done now, MWGA - being done by Linda and does Match Play, Vince will do men's Match Play. Luis will send out email to club reminding everyone that cards are being audited.

- 25th anniversary - committee working on it - Luis wants to be included in all of their emails - he will reach out to Lisa.
- Golf plaques - Steve will get with Jim to check on status.
- Crown cup - possibly need to start a new plaque and check on the trophy to see if there is room. - Steve will check.
- Member guest - Doug is studying what has been done.
- Linda brought up that we should change the wording on some of our events from “couples” to “teams” so any two people can sign up for an event. It would be far more inclusive to some of our members. It was approved.
- Steve will make lunch arrangements with Lisa for Battle of the Sexes on 10/16/2022.
- Meetings will be held at 1:30 on the 2nd Monday of the month - next meeting September 12.

Meeting adjourned at 9:28 a.m. The next Board Meeting will be held on September 9th at 8:00 a.m. in Mtg Rm A at the Rec Center.

Respectfully submitted,
Esther Patterson, Secretary